

Loyola Sacred Heart Catholic High School

Technology Use Agreement

Please read and/or discuss the following with your student.

His/her and your signatures are required on the form on page 3 before an account will be issued to your student.

Loyola Sacred Heart Technology Vision Statement

As a Jesuit founded school based on the Ignatian philosophy of education, Loyola Sacred Heart's challenge is to educate its students to be successful in an ever-changing society. To do this, instruction that fosters and promotes the effective, creative, and ethical use of technology is essential.

The Internet

The Internet -- a collection of interconnected computer networks around the world -- expands classroom and library media resources by providing access to information, images, and even computer software from places otherwise impossible to reach. These resources can yield individual and group projects, collaboration, curriculum materials and idea sharing. Internet access also makes possible contacts with people all over the world, bringing into the school, into the classroom, experts in every content area and students and adults from other nations and cultures.

Responsibilities

With this access come responsibilities. Loyola Sacred Heart will provide access to and integrate a thoughtful use of such information throughout the curriculum and will provide guidance and instruction in the appropriate use of such materials in a community setting. Parents and guardians are responsible for agreements their children make or actions they take in and, outside of school, for setting and conveying the standards their children should follow when using any media or information service. Students are responsible for good behavior on these electronic resources. Appropriate access is the shared responsibility of the school, the student and the family. The use of the school's technology must be in support of education and research and consistent with the education objectives of Loyola Sacred Heart.

Communication on networked information resources is often public. People receiving messages have the ability to redistribute them for many others to read. It is very important that students understand the importance of appropriate and polite behavior and of avoiding the sharing, transmission or distribution of personal information such as, but not limited to, addresses, telephone and/or social security numbers.

Rights and Privileges

The student user has access (within the limits of these guidelines, responsibilities and prohibitions) to the technology based instructional resources provided by Loyola Sacred Heart. Any and all items stored on the technology provided by the school's resources, whether personal and/or private may be treated as a student locker and should be cleared periodically. Users should not expect that files will be private. Loyola Sacred Heart network administrators have the right to review all files stored on the school's technology systems.

Disclaimers

Loyola Sacred Heart makes no warranties of any kind, either expressed or implied, for the provided access. The staff, and faculty of Loyola Sacred Heart is not responsible for any damages incurred, including, but not limited to, loss of data resulting from delays or interruption of service, for the loss of data stored on school resources, or for personal property used to access school resources; for the accuracy, nature, or quality of information stored on school resources or gathered through corporation-provided access; for unauthorized financial obligations incurred through Loyola Sacred Heart provided access. Further, even though Loyola Sacred Heart may use technical or manual means to limit student access, these limits do not provide a foolproof means for enforcing the provisions of this policy. All provisions of this agreement are subordinate to local, state and federal statute.

Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.

Restrictions

The following activities are not permitted on Loyola Sacred Heart's electronic resources and personal laptops and any other electronic personal devices used on campus:

- Accessing, uploading, downloading, transmitting or displaying or distributing obscene or sexually explicit material; transmitting obscene, threatening, abusive or sexually explicit language.
- Damaging computers, computer systems or computer networks; vandalizing, damaging or disabling the property of another person or organization; debilitating or disabling computers, systems or networks through the intentional mis- or overuse of electronic distribution or storage space, or the spreading of computer "viruses" through the inappropriate use of files or diskettes.
- Violating copyright or otherwise using another person's intellectual property without his or her prior approval or proper citation.
- Using another person's passwords; trespassing in another person's folders, work or files.
- Violating local, state or federal statute.
- Accessing and/or transmitting material that may be used in the commission of a crime, or material that undermines the integrity of assignments.
- Passing off another's work as your own.
- Sharing restricted passwords and/or access codes with unauthorized persons.

Sanctions

Violations of Loyola Sacred Heart's technology resources will result in a referral to the Dean of Academics and may result in the loss of access to electronic resources. Additional disciplinary action may be determined at the discretion of the Dean of Academics. When appropriate, law enforcement agencies may be involved.

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Student and Parent/Guardian Agreements:

Please read and/or discuss the Technology Use Agreement on pages 1 and 2 with your son/daughter, a student of Loyola Sacred Heart. By using the school's technology, the student accepts the responsibility of using the network in a responsible and appropriate manner. It is important that the parents understand all student responsibilities as well. Parent signature indicating that you have read and agreed to the guidelines is necessary before a student may access the school's networked technology. Please keep pages 1 and 2 for your records and return page 3 before December 15th.

I have read or have read to me and have discussed the Technology Use Agreement. I agree to use the school's technology and computer network in an appropriate and responsible manner.

Student Name Printed: _____

Student Signature: _____ **Date:** __/__/__

I have read and discussed the Technology Use Agreement with my son/daughter and give Loyola Sacred Heart permission to allow my son/daughter access to use the school's technology.

Parent/Guardian Name: _____

Parent/Guardian Signature: _____ **Date:** __/__/__